BAG-A-LOPE
Any size envelope will work with these instructions.

1. Cut the seal and flop from envelope top. The more you cut, the shorter your bag will be.

2. Solid lines shown are SCORE lines. Score a solid line on each closed edge (right, left, and bottom) using the same margin on all three closed sides.

3. Score corner-to-corner in the bottom right and left squares, as shown.

score corner-to-corner

score corner-to-corner